

1. NAME:

- 1.1. The name of this organization shall be County Line Quilters

2. PURPOSE:

- 2.1. The purpose of County Line Quilters shall be to unite regional quilters including teachers, collectors, authors, and historians in order to advance the art of quilting
- 2.2. This is a social not for profit organization which shall be non-discriminatory as to race, religion, or gender

3. GOALS:

- 3.1. Sponsor educational activities as related to quilting
- 3.2. Encourage the sharing of ideas and methods as related to quilting
- 3.3. Support quilting related functions of neighboring organizations
- 3.4. Engage in charitable projects through quilting related activities

4. FINANCES:

- 4.1. Our fiscal year shall be from July through June
- 4.2. Annual dues for the upcoming fiscal year shall be collected by the membership chairperson at the Annual Meeting and due by the last meeting of the current fiscal year
- 4.3. New members joining during a fiscal year shall pay dues for the remainder of the current year at the time of joining
- 4.4. Dues collected by the membership chair shall be delivered to the treasurer for deposit
- 4.5. Dues shall be set by the Executive Board with the approval of the majority of the membership
- 4.6. Additional commitments of organizational funds shall be submitted to the Executive Board for consideration.
- 4.7. Each request of one hundred dollars (\$100) or larger increase to the operating budget shall be presented for approval at the next membership meeting by a majority of attending members
- 4.8. The Executive Board shall propose an operating budget for the following fiscal year to be approved at the Annual Meeting

5. OFFICERS:

- 5.1. The elected officers of the organization shall be:
 - 5.1.1. President
 - 5.1.2. Vice President
 - 5.1.3. Secretary
 - 5.1.4. Treasurer
- 5.2. They shall serve a one (1) year term and may succeed themselves
- 5.3. They shall serve without compensation of any form
- 5.4. No person shall hold more than one (1) elected office on the Executive Board concurrently
- 5.5. These elected officers and all chairpersons of standing committees and all chairpersons of ad hoc committees shall serve as the Executive Board
- 5.6. Duties of officers
 - 5.6.1. The President shall preside at all meetings of the organization and the executive board, appoint all chairpersons of all standing and ad hoc committees with the advice and consent of the Executive Board, sign accepted contractual obligations for the organization, and shall serve as ex officio member of all committees
 - 5.6.2. The Vice President shall perform duties of the president in his/her absence, and be listed as second signatory on all guild financial accounts

- 5.6.3. The Secretary shall record minutes at all board meetings, the annual meeting, and meetings where organizational business takes place, as well as handle all general correspondence of the organization unless otherwise directed. The minutes shall be published to the membership in a timely fashion
- 5.6.4. The Treasurer shall handle all funds and financial records of the organization, deposit all funds in a timely manner, and make a monthly report to the membership including receipts and disbursements
- 5.6.5. A current member who is not the Treasurer shall be appointed by the Nominating Committee, and not the Treasurer, to review all financial records for the organization for the current fiscal year and publish a report to the membership prior to the Annual Meeting
- 5.7. Vacancies of officers shall be filled by another Executive Board member until a special election can be held to fill the vacant office within a month of the vacancy

6. MEMBERSHIP MEETINGS

- 6.1. Meetings shall be held a minimum of monthly September through May
- 6.2. An Annual Meeting shall be held in May which includes the following presentations: a summary of Annual Reports from the Executive Board, an approval of a proposed budget for the next fiscal year and an election of a new slate of officers for the next fiscal year
- 6.3. Membership shall be notified of meeting location or time changes with at least one (1) week notice
- 6.4. Guests shall be welcome at two (2) meetings before being requested to become active members
- 6.5. Any member who hosts an out-of-town lecturer shall be able to attend the related lecture/workshop at guild expense

7. COMMITTEE AND SUBCOMMITTEE CHAIRPERSONS

- 7.1. Chairpersons shall be appointed by the president upon advice and approval of the Executive Board and shall become members of the Executive Board. Committee members shall be invited to assist the chairperson of each of the following standing committees and subcommittees:
 - 7.1.1. Program
 - 7.1.2. Publicity
 - 7.1.3. Historian
 - 7.1.4. Membership
 - 7.1.5. Communication
 - 7.1.6. Hospitality
 - 7.1.7. Outreach
 - 7.1.8. Fundraising
 - 7.1.9. Ad hoc committee

8. ELECTIONS

- 8.1. Election of officers shall be held at the Annual Meeting with the Nominating Committee announcing the tally using the majority vote of attending members
- 8.2. Installation of officers shall be held during the final membership meeting of the fiscal year

9. BOARD MEETINGS

- 9.1. Board meetings shall be held as necessary with a minimum of two (2) per fiscal year
- 9.2. Only Executive Board members shall be allowed to vote at board meetings
- 9.3. A special June board meeting shall be a joint meeting of newly elected and out-going officers and committee members to pass the guild information and property to the new board

10. PARLIAMENTARY AUTHORITY

10.1. Parliamentary authority shall be the current edition of Robert's Rules of Order

11. CESSATION OF THE GUILD

11.1. If the County Line Quilters cease to exist for any reason, then the Executive Board is responsible for dispersing any monies and assets of value as they deem fit to registered crafting related charities through donation of goods or sale of goods and distribution of all remaining monies

12. AMENDMENTS TO THE BY-LAWS

12.1. Amendments to these by-laws may be made by majority vote of members attending a regularly scheduled meeting

12.2. Proposed amendments shall be published at least one month prior to the meeting at which they will be voted on

*** END ***